

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

June 10, 2019

5:30 P.M. Regular Meeting

Administration Center

Mrs. Pat Czech, Vice President
Mrs. Amy DeLuca, Member
Mrs. Sandra Jensen, Member
Mrs. Sheila Lopez, President
Mrs. Lisa Miller, Member
Mr. Michael F. Cook, Superintendent
Mr. Michael A. Pissini, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

5. REVIEW OF OPEN QUESTIONS

6. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."

7. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES



It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting w/Addendum– May 13, 2019

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

B. SMART BOARDS SALE

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached proposal of sale of Smart Boards to the ESC of Lorain County in the amount of \$ 900.00.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
 - a. **Terri Craig**, resigning as District Summer Help Painter, effective May 29, 2019.
 - b. **Breanne Grimm**, requesting a Parental Leave of Absence, beginning August 26, 2019 with an anticipated return date of November 1, 2019.
 - c. **Meghan Kishman**, Knollwood Preschool Intervention Specialist, is requesting a Parental Leave of Absence beginning October 7, 2019 with an anticipated return date of February 18, 2020.
 - d. **William (Bill) McCleave**, retiring as BHS Head Baseball Coach, effective May 21, 2019.



- e. **Mary Pokrywka**, resigning as BHS/BMS Drama Director, effective for the 2019-20 school year.
- f. **Deborah Raesler**, resigning as Elementary School Counselor, effective at the end of the 2018-19 school year.
- g. **Karliayn Schroeder**, resigning as 8th Grade Volleyball Coach, effective April 23, 2019, to accept another position in the district.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED SUMMER KICK START PROGRAM

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.
 - a. **Amy Baughman**, 2019 Kick Start Program Teacher, effective August 8-August 23, 2019.
 - b. **Kelly Zana**, 2019 Kick Start Program Teacher, effective August 8-August 23, 2019.
 - c. **Janine Defevere-Waters**, 2019 Kick Start Program Intervention Specialist, effective August 8-August 23, 2019.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED TUTOR(S)

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.
 - a. **Kim Basinski**, Homebound Tutor, effective August 1, 2019.
 - b. **David Baughman**, Homebound Tutor, effective August 1, 2019.
 - c. **Cathleen Emmerling**, Homebound Tutor, effective **June 11, 2019**.
 - c. **Claire Fisher**, Homebound Tutor, effective August 1, 2019.
 - d. **Tandi Fritz**, Homebound Tutor, effective August 1, 2019.
 - e. **Amy Kitzberger**, Homebound Tutor, effective August 1, 2019.
 - f. **Julie Koscho**, Homebound Tutor, effective August 1, 2019.
 - g. **Lisa Montgomery**, Homebound Tutor, effective August 1, 2019.
 - h. **Brittany Rosso**, Homebound Tutor, effective August 1, 2019.
 - i. **Patty Spence**, Homebound Tutor, effective August 1, 2019.
 - j. **Kelly Zana**, Homebound Tutor, effective August 1, 2019.



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel per the Master Agreement and contingent upon successful completion of all payroll requirements.
 - a. **Jessica Jackson**, Forestlawn School Support Paraprofessional, Step 1, 175 days (minimum), 1.5 hrs./day, \$ 12.45/hr., effective August 29, 2019.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

SUPPLEMENTAL

1. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel effective for the **2019-20** school year/season contingent upon successful completion of all payroll requirements and current certifications.
 - a. **Cassidy Basinski**, Volunteer BHS Cheerleading Coach, Class III, Step 0, at no cost to the district.
 - b. **Karliayn Schroeder**, BHS Volleyball Coach, Class III, Step 1.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. OTHER

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE INTERMEDIATE SCHOOL FEES FOR 2019-20 SCHOOL YEAR.**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **ESC OF LORAIN COUNTY SERVICE AGREEMENT FOR THE 2019-20 SCHOOL YEAR.**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

3. It is recommended that the Sheffield-Sheffield Lake Board of Education renew the **POSITIVE EDUCATION PROGRAM (PEP) AGREEMENT** for the 2019-20 school year which serves the needs of our special education students with serious emotional disturbances or autism that cannot be appropriately educated in a regular school setting.

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Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

4. It is recommended that the Sheffield-Sheffield Lake Board of Education enter a contract with the **LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES – MURRAY RIDGE CENTER** for services for the 2019-20 school year as per the attached.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. **EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) x Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

- A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

- B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive

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or bargaining advantage to a person whose personal, private interest is averse to the public interest.

- C. ____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. ____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. ____ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. ____ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Pat Czech ____ Amy DeLuca ____ Sandra Jensen ____ Sheila Lopez ____ Lisa Miller ____

12. **ADJOURNMENT**

Time: ____

Pat Czech ____ Amy DeLuca ____ Sandra Jensen ____ Sheila Lopez ____ Lisa Miller ____

The next meeting will be on June 24, 2019 at 5:30 PM at the Administration Center.